

অসম চৰকাৰ
সমবায় সমিতি সমূহৰ পঞ্জীয়কৰ কাৰ্য্যালয়, অসম,
খানাপাৰা, গুৱাহাটী-২২.

জাননী

অসম চৰকাৰে অসমৰ বিভিন্ন পৰ্যায়ৰ সমবায় সমিতি সমূহক উৎসাহিত কৰিবলৈ ব্যৱসায়িক পাৰদৰ্শিতা আৰু সমিতিখনৰ সামগ্ৰিক কৰ্মব্যৱস্থাৰ শ্ৰেষ্ঠতাৰ ওপৰত ভিত্তি কৰি ইং ২০১৮-১৯ বৰ্ষৰ বাবে শ্ৰেষ্ঠ সমবায় সমিতি সমূহক আৰ্থিকভাৱে পুৰস্কৃত কৰাৰ প্ৰস্তাৱ গ্ৰহণ কৰিছে।

এই পুৰস্কাৰ সমূহ (১) ৰাজ্যিক (২) আঞ্চলিক (৩) জিলা ভিত্তিত (৪) গাঁও পঞ্চায়ত সমবায় সমিতি (৫) গাঁও পঞ্চায়ত বহুমুখী সমবায় সমিতি আৰু (৬) প্ৰাথমিক স্তৰৰ সমবায় সমিতিক (গাঁও পঞ্চায়ত আৰু গাঁও পঞ্চায়ত বহুমুখী মহিলা সমবায় সমিতিৰ বাহিৰেও) সুকীয়াভাবে প্ৰথম পুৰস্কাৰ ৩.৫ লাখ, দ্বিতীয় পুৰস্কাৰ ২.৭৫ লাখ আৰু তৃতীয় পুৰস্কাৰ ২.৮৩ লাখ টকা প্ৰদান কৰা হ'ব। মুঠ পুৰস্কাৰৰ ধনবাশিৰ পৰিমাণ ৪৯.৯৯৮ লাখ টকা।

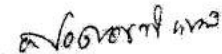
পুৰস্কাৰ প্ৰাপ্তিৰ যোগ্যতাসমূহ:

- ১) সমবায় বিধি অনুযায়ী সমবায় সমিতিখনৰ নিৰ্বাচিত পৰিচালনা মণ্ডলী থাকিব লাগিব।
- ২) সমবায় আইন ২০০৭ অনুসৰি সমবায় সমিতিখনৰ সঞ্চালক মণ্ডলীৰ বহুবেকীয়া সাধাৰণ সভা যথাবিধি মতে পৰিচালিত হ'ব লাগিব।
- ৩) সমবায় সমিতিখনৰ যথাবিধি হিচাব পৰীক্ষণ হোৱা হ'ব লাগিব।
- ৪) সমবায় সমিতিখনে বাছনিকৃত বছৰৰ পূৰ্বৱৰ্তী বছৰৰ একেলেঠাৰীয়ে (তিনি) বছৰত প্ৰকৃত লাভ অৰ্জন কৰা হ'ব লাগিব।
- ৫) সমবায় সমিতিখনে ইয়াৰ সদস্যসকলৰ মাজত অৰ্থনৈতিক আৰু আৰ্থ-সামাজিক উন্নতিৰ বাবে সৰ্বাধিক নিয়োগ সৃষ্টিকৰী হ'ব লাগিব।
- ৬) প্ৰত্যেক শ্ৰেণীৰ সমবায় সমিতিকমূহৰ শ্ৰেষ্ঠতাৰ বাচনিৰ বাবে নম্বৰ প্ৰাপ্তি যোগে বাচনি কৰা হ'ব।

পূৰ্বে আহ্বান কৰা বিজ্ঞাপন (৯ ফেব্ৰুৱাৰী ২০১৮) অনুযায়ী ৰাজ্যিক, আঞ্চলিক আৰু জিলা পৰ্যায়ৰ সমবায় সমিতিসমূহৰ পৰা পৰ্যাপ্ত সংখ্যক সঁহাৰি নোপোৱাৰ পৰিপ্ৰেক্ষিতত, ইয়াৰ দ্বাৰা যোগ্যতা সম্পন্ন ৰাজ্যিক, আঞ্চলিক আৰু জিলা ভিত্তিক সমবায় সমিতি সমূহৰ পৰা পুনৰ আবেদন পত্ৰ লগত উপবোক্ত যোগ্যতা নিৰ্ধাৰণৰ তথ্য সহ আবেদন আহ্বান কৰা হ'ল। আবেদন পত্ৰসমূহ সমবায় সমিতি সমূহৰ পঞ্জীয়কৰ কাৰ্য্যালয়, অসম, খানাপাৰা, গুৱাহাটী-২২ত অহা ইং ২১/০১/২০১৯ তাৰিখৰ ভিতৰত জমা দিব লাগিব। আবেদনৰ বাবে সবিশেষ জানিবলৈ www.cooperationassam.gov.in চাব পাৰিব।

উল্লেখ থাকে যে, নিৰ্ধাৰিত তাৰিখৰ পিছত জমা পোৱা আৰু অসম্পূৰ্ণ আবেদন পত্ৰ নাকচ কৰা হ'ব। যিবোৰ সমবায় সমিতিয়ে এই আঁচনিৰ অধীনত পূৰ্বে পুৰস্কাৰ লাভ কৰিছে সেইবোৰ সমবায় সমিতিয়ে এই আঁচনিৰ অধীনত পুনৰ আবেদন কৰিব নোৱাৰিব।

সমবায় সমিতিসমূহৰ যোগ্যতা নিৰ্ধাৰণৰ ক্ষেত্ৰত ৰাজ্যিক বাছনি কমিটিৰ সিদ্ধান্তই চূড়ান্ত সিদ্ধান্ত বুলি বিবেচিত হ'ব।


শ্ৰীমতী কে. আৰ. দাস

সমবায় সমিতি সমূহৰ অতিৰিক্ত পঞ্জীয়ক,
খানাপাৰা, গুৱাহাটী-২২.

Award to the best performing Coop: Societies for excellence and Performance under the Govt. Scheme for the year 2017-18

Guidelines

1. Name of the Scheme :-

This Scheme may be called "Awards for the best performing Co-operative Societies."(Bishistha Manprapta Samabai Samittee Botha Achani).

2. Aim of the Scheme :-

The aim of the Scheme is to motivate and incentivise the Co-operative Societies operating at different levels for encouraging excellence in business performance focused on employment generation.

3. Objectives:-

The objective of the Scheme is to:-

- a) Select three best performing Co-operative Societies every year and transparent manner on the basis of objective criteria in six categories, namely
 - i. State level Co-op. Societies.
 - ii. Regional level Coop: Societies
 - iii. District level Coop: Societies.
 - iv. Gaon Panchayat Samabay Samity (GPSS)/LAMPS
 - v. Gaon Panchyat Bahumukhi Mahila Samabay Samity Ltd. (GPBMSS)
 - vi. Primary level Coop: Societies other than GPSS and GPBMSS.

- b) Award the selected best performing Coop: Societies with prizes in the Ceremonial Function.

The amounts of the cash award shall be determined every year with the approval of the Govt. in the Cooperation Deptt. and in accordance with the available budget provision for the purpose. The available Budget Provision for the current year 2017-18 being Rs. 50.00 lakhs, the amount of such cash awards for each of the six categories for the year 2017-18. Shall be as notes below:-

1 st prize	-	Rs. 3.50 lakhs in each category
2 nd prize	-	Rs. 2.75 "
3 rd prize	-	Rs. 2.083 "

.....
Rs. 8.333 lakhs x 6 Categories=Rs.49.998 Lakhs

4. Selection Procedure:-

- a) A State Level Selection Committee shall be constituted for Selecting three best performing Co-operative Societies in each of the six categories mentioned above on the basis of the objective criteria set as indicated in scheduled -I or II of these guidelines, as applicable. The Registrar of Coop: Societies, Assam shall be the

Chairman of the State Level Selection Committee and the Addl. Registrar of Coop: Societies, (G) shall be the Member Secretary who shall obtain and maintain all necessary data, records required for the purpose.

- b) The State Level Selection Committee shall invite applications from eligible Cooperative Societies of each category through wide publicity in the print and/or electronic media/website.

The applications will be submitted by the state level eligible Coop: Societies to the Addl. Registrar of Coop: Societies(G), Assam along with copies of the Audit Reports for previous 3(three) year duly signed by CA.

In respect of Regional Level Coop: Societies the application are to be submitted by the eligible Regional Level Coop: Societies to the respective Zonal Jt. Registrar of Coop: Societies / Addl. RCS BTC/ Hills and should place for scrutiny at the Zonal Level Screening Committee for recommendation to the State level Selection Committee.

- (c) On the other hand the (1) District Level eligible Coop: Societies (2) GPSS, (3) GPBMSS and (4) Primary Level Coop: Societies other than GPSS and GPBMSS should submit their applications to the respective Dist. Deputy Registrar of Coop: Societies, and the Dy RCS of the districts shall submit the list of the eligible Coop: Societies to their respective Zonal Level Screening Committee with their recommendation. The Zonal Level Screening Committee shall consist of the following officers:-

- i. Zonal Jt. Registrar of Coop: Societies. -----Chairman
- ii. All Deputy Registrar of Coop: Societies of the zone ----- Member
- iii. Asstt. Registrar of Coop: Societies (Sub-division) of Zonal H.O. - Member Secretary.

- (d) In case of Kokrajhar Zone, BTC the screening committee shall be constituted with the following officers -

- i. Addl. Registrar of Cooperative Societies, BTC, Kokrajhar - Chairperson.
- ii. All Dist. Deputy Registrar of Cooperative Societies of BTC - Members,
- iii. Dist. Deputy Registrar of Cooperative Societies, Kokrajhar- Member secretary.

All the eligible Coop: Societies under North Salmara and Goalpara Subdivisions should submit their applications to the Dist. Deputy Registrar of Cooperative Societies, Goalpara and the eligible Coop: Societies under Dhubri and Hastingimari Sub-Divisions should submit their applications to the Dist. Deputy Registrar of Cooperative Societies, Dhubri respectively for recommendations and both the Dist. Deputy Registrar of Cooperative Societies should submit the applications to the Addl. RCS, BTC i.e-Zonal Level Screening Committee with their recommendations as per set criteria.

- (e) In case of Diphu Zone (Hills) Diphu, the screening committee shall be constituted with the following officers -

- i. Addl. Registrar CS, Diphu Zone, (Hills), Diphu ----- Chairman.
- ii. Dist. Deputy Registrar of Cooperative Societies, Dima Hasao - -Member .
- iii. Dist. Deputy Registrar C S, Diphu, Karbi-Anglong- -----Member-Secretary .

The eligible Coop: Societies should submit their applications to the Dist. Deputy Registrar of Cooperative Societies concern for necessary recommendations of the applications. After recommendations by the Dist. Deputy Registrar of Cooperative Societies it should be placed before the Zonal level screening committee. The screening committee after scrutiny will submit to the State Level Selection Committee for final selection.

The Zonal Level Screening Committees other than BTC & Hills shall be constituted with the following officers:-

- i. Zonal Jt. Registrar of Coop: Societies.-----Chairman.
- ii. All Deputy Registrar of Coop: Societies of the zone----- Members .
- iii. Asstt. Registrar of Coop: Societies (Sub-division) of Zonal H.O. - Member Secretary.

After screening/scrutiny of the records of the eligible Coop: Societies the Screening/Scrutiny Committees will submit with their recommendations of 3 nos. of best performing Coop: Societies in respective categories with their position along with minutes of the screening committee meeting to the State Level Selection Committee for final selection as per the set criteria.

The Selected list of Cooperative Societies shall be submitted to the Govt. by the Registrar of Co-operative Societies along with proposal for sanction/release of fund.

Eligibility for consideration of the award:-

Cooperative Societies shall eligible for the consideration for selection if they fulfil the following conditions -

- a) The Cooperative Societies should have a duly elected Management.
- b) The Coop: Society should have conducted its Board of Director/Annual General Meeting as per provision of the Assam Coop: Societies, Act. 2007.
- c) The Coop: Society should have get their accounts audited regularly as per schedule.
- d) The Coop: Society should have earned net profit in last three years.
- e) The Coop: Society should have generated maximum employment both direct and indirect for economic welfare and social betterment of its members.
- f) Cooperative Societies already received Award last year from GoA, Cooperation Department under this Scheme need not apply.

The conditions shall be reviewed every year and changes may be made as and when required with the approval of the Govt. in the Cooperation Deptt.

5. State Level Selection Committee:-

The State Level Selection Committee shall be consist of the following members :

- (1) Registrar of Cooperative Societies, Assam-----Chairman
- (2) One nominee from GoA, Cooperation Department-----Member
- (3) Two eminent person from Civil Society. -----Members
- (4) CGM, NABARD, Guwahati or his/her representatives.----- Member
- (5) Director, Institute of Coop: Management Govt. of India.----- Member
- (6) R.D. NCDL on his representatives.----- Member
- (7) Addl. Registrar of Coop: Societies, BTC, Kokrajhar & Hills, Diphu ----- Members
- (8) All Zonal Jt. Registrars/Jt. Registrars of H.O.- -----Members
- (9) Addl. Registrar of Coop: Societies (G) ----- Member Secretary.

(12)

All the Chairman/Chairperson of the Zonal Level Screening Committee shall submit the selected list with minutes of the meetings including detail documents as per set criteria with their recommendations to the State Level Screening Committee and the

State Level Screening Committee shall after scrutiny place the selected list to the State Level Selection Committee for final selection of the best performing cooperative societies in its meeting to be held in due course.

6. Implementing Agency:-

The Registrar of Coop: Societies shall be implementing authority for the scheme. The Govt. in Cooperation Deptt. may issue such clarifications as on any issues relating to the scheme as per necessity which shall be final.

7. The Govt. may revise these guidelines or criteria for selection from time to time as required after due consideration as per requirement.

Schedule -I

Selection Criteria of best performing Cooperative Societies

(1)State Level (2)Regional Level, (3)District Level (4) Primary Level other than GPSS/Lamps and GPBMSS Levels

Sl. No.	Parameter	Range	Score	Remarks
1	Management:	10		
i	Present status of the Board- Elected	1		
ii	AGM/Election held as per the Act	1		
iii	Minimum seating of the Board	1		
iv	Compliance on Audit Report	2		
	(Note: No mark for any default in any sub-category, above)			
v	Audit classification (A class 5, B class 3)	5		
2	Business Management:	15		
A	Diversification of Activities-(for Coop. federation, women, Consumers, W/sale cons., trading), PDS, Fertilizer, Consumer items, rental, service Provider, storage, any other (Pl. Mention)/Deposit Mobilization.	5		
B	Credit Business: (for thrift & credit)	5		
i	CD ration (optimum level 50-70%)	1		
ii	% of loan recovery . (Below 60% recovery to Demand- No mark, 60%-69%= 1,70%-79%=1.5, 80%, and above 2 marks)	2		
iii	DCB Registrar Maintained.	1		
iv	NPA Status. (Below 5%- full mark.)	1		
C	Sales Turnover (for fishery, poultry, duckery, dairy/milk) (Note: A society shall get mark under sub Clause a or b or c)	5		
3	Accounting System:	10		
A	Double Entry Book keeping	2		
B	Computerised Account keeping	1		
C	Manual Account keeping but maintained in Prescribed format	1		
D	No fraud detected	1		
E	IRAC Norms followed	1		
F	Internal checking	1		
G	Clean Balance Sheet	2		
H	Statements of Accounts are in prescribed	1		
4	Financial Management:	15		
A	Positive Net Worth	2		
B	CRAR above 9%	2		
C	No erosion in Working Capital	2		
D	Regular Repayment to Higher Financial Institutions/Govt.	2		
E	Increase in Deposit Mobilization 15% and above	2		
F	Net Profit during-----	2		
G	Accumulated profit	1		
H	Allocation of profits as per the Act	2		

1. Management	10
2. Business management	15
3. Accounting system	10
4. Financial management	15

Schedule II

Criteria for Selection of the best performing GPSS/Lamps

Sl. No.	Parametre	Range	Score	Remarks
1	Management:	5		
	i Present status of the Board-Elected	1		
	ii AGM/Election held as per the Act	1		
	iii Minimum seating of the Board	1		
	iv Compliance on Audit Report (Note: No mark for any default in any Sub-category, above)	2		
2	Business Management: Business Management:	25		
	A Business Activities:	5		
	i Diversification of Activities-Credit/Non-Credit- PDS, Fertilizer, Consumer items, rental, service Provider, storage, any other (PL. Mention)/ Deposit Mobilization. (Note: No mark if the PACS is Doing PDS only. If there is more Than 1 category than 1 category 1 mark provided full marks for 5 or more categories.)	5		
	B Credit Business:	15		
	i % of Borrowing Members. (Below 10% no mark. 10%-24% -1, 25%-34%-2, 35%-44%-3, 45%-59%-4 50% and above full marks)	5		
	ii % of loan recovery. (Below 25% recovery to Demand- No mark, 25%-29%-1, 30%-39% 1.5, 40%-49%-2, 50%-59% 2.5, 60%-69%-3, 70%-79%- 3.5, 80%-89%-4, 90%-94%- 4.5, 95% and above full marks	5		
	iii DCB Register Maintained	1		
	iv NPA Status. (Below 5% - full marks. 5%-10%-1, 11%-20%- 1.5. Above 20% no mark.	2		
	v Contribution of credit business To the Net profit is 50% and more.	2		

	C	Policy	5		
	i	Annual Plans and Execution	2		
	ii	Plans monitoring	1		
	iii	Professionalization in business	2		
3		Accounting System:	10		
	i	CAS implemented	1		
	ii	Computerised Accounts keeping	2		
	iii	Manual Account keeping but maintained in prescribed format			
	iv	No fraud detected	1		
	v	IRAC norms fully followed	2		
	vi	Required provisions against Internal checking			
	vii	Sunday Debts/ Doubtful Assets/ Misc. Receivables are made	1		
		(No mark for there is any deviation)	2		
4		Financial Management:	10		
	i	Positive Net Worth	1		
	ii	CRAR above 9%	1		
	iii	No erosion in Working Capital	1		
	iv	Regular Repayment to Higher Financial Institutions/Govt.	1		
	v	Increase in Deposit Mobilization 15% and above	1		
	vi	Net profit During 20.....	2		
	vii	Accumulated profit	1		
	viii	Allocation of profits as per the Act	2		

1. Management	5
2. Business management	25
3. Accounting System	10
4. Financial management	10

50